

## **Day Program Without Walls Supervisor**

### **ABOUT ArcMorris**

ArcMorris was established by a group of parents advocating for children affected by intellectual and developmental disabilities (IDD) and was incorporated in 1953. ArcMorris is a 501(c)(3) nonprofit organization and is now the leading provider of services for people affected by IDD and their families in Morris County, NJ. Programs include residential housing, respite housing, day habilitation, recreational, day camp, college, pre-vocational, and family support services.

### **Day Program Without Walls Supervisor**

Morris County, NJ (Community-based)

\$52,500/year

Full-time | Monday–Friday | Day hours

### **About Us**

The Arc of Morris is the largest provider of services for individuals with intellectual and developmental disabilities (I/DD) in Morris County. For over 60 years, we've promoted independence and created meaningful opportunities in the community.

### **Role Overview**

The Supervisor manages our fully community-based day program, leading staff, planning activities, and ensuring safe, skill-building experiences for participants. This role combines leadership, compliance, and direct program involvement.

### **Key Responsibilities**

- Oversee daily operations, staff, transportation & activities
- Plan and implement community-based programs that build skills & independence
- Support IHPs, Behavior Plans & medical needs
- Ensure accurate documentation, reporting & compliance
- Supervise, train & evaluate staff
- Manage budgets, petty cash & participant funds
- Communicate with families, guardians & community partners
- Maintain a safe, supportive environment
- Participate in audits & quality reviews

### **Qualifications**

- Associate's in Human Services OR 2+ years with adults with developmental disabilities (1 year supervisory required)
- Community-based program experience preferred
- Valid driver's license (required)



- Strong leadership, communication & organizational skills
- Ability to complete required trainings (First Aid/CPR, Medication, IHP, Crisis Mgmt., etc.) within 3 months

### Benefits

- Medical, dental & vision (100% employer-paid single coverage after 90 days)
- 403(b) with up to 8% employer contribution (after 1 year)
- Paid time off (vacation, sick, personal, holidays, birthday)
- Life insurance (free) + supplemental options
- Tuition reimbursement & paid training
- Flexible Spending Account & Dependent Care
- Mileage & meal reimbursement
- Employee Assistance Program, recognition & professional development

### Apply Today

✉ [Gene.Rossi@arcmorris.org](mailto:Gene.Rossi@arcmorris.org)

☎ 973-326-9750 x244

**APPLY NOW**