

College Youth Mentor

ABOUT ArcMorris

ArcMorris was established by a group of parents advocating for children affected by intellectual and developmental disabilities (IDD) and was incorporated in 1953. ArcMorris is a 501(c)(3) nonprofit organization and is now the leading provider of services for people affected by IDD and their families in Morris County, NJ. Programs include residential housing, respite housing, day habilitation, recreational, day camp, college, pre-vocational, and family support services.

Reporting to the Asst. Director of Community-Based Services, the Youth Mentor provides direct 1:1 services to young adults with intellectual and related disabilities enrolled in the Project College Program. Project College is a four-year academic, social, and internship initiative designed to facilitate strong life and work outcomes for eight young adults annually, ages 21+, attending a partnering post-secondary institution.

The Youth Mentor will work closely with an interdisciplinary team and key stakeholders to ensure students successfully integrate into college life, academics, and internships. This role provides social, emotional, and logistical support throughout students' college experience, guiding them through program milestones.

Responsibilities:

- Model pro-social behavior, strong academic habits, and dedication to work.
- Assist students with navigating travel around campus, extracurricular activities, and internships.
- Encourage and support student integration into campus life by attending clubs and teams with students.
- Support students in academic success by attending classes with them, managing behaviors, and advocating as needed.
- Provide homework assistance and coordinate tutoring services as necessary.
- Link students to relevant campus resources.
- Attend office hours and/or additional academic support services with students, as required.
- Offer 1:1 guidance and encouragement to students.
- Attend all team, agency, and relevant meetings and training sessions.
- Develop and maintain working relationships with key stakeholders in students' lives.
- Provide immediate assistance for any medical and/or safety concerns.
- Monitor the safety and well-being of students.
- Ensure compliance with all program and funding-related benchmarks or milestones.
- Develop and maintain student Individual Service Plans to track goals and progress.
- Collaborate with the Coach to develop interventions for struggling students.
- Perform additional tasks as needed.

- Cooperate with licensee and Division staff in any inspection or investigation.
- Follow all Arc/Morris and DDD policies, procedures, and guidelines.
- Attend mandatory trainings.

Qualifications:

- Bachelor's degree preferred; enrollment in a bachelor's or graduate program required.
- Interest in working with individuals with intellectual or related disabilities.
- Experience in Tutoring or Testing Prep
- Must be comfortable driving consumers throughout Morris County.
- Ability to work 1:1 and in a team setting.
- CPR/First Aid certification highly preferred.

Location:

- Whippany, NJ: Reliably commute throughout Morris County (Required)

Work Remotely:

- No

Schedule:

- Monday 2pm to 8pm
- Tuesday 12pm to 6pm
- Wednesday 12pm to 4pm
- Thursday 12pm to 4pm
- Friday 12pm to 4pm

Education:

- Bachelor's (Preferred)

Job Type: Part-Time

Pay: \$21.50/hr



- Health insurance
- Life insurance
- Paid time off
- Tuition reimbursement
- Vision insurance

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